

**Minutes of Regular Board Meeting
Covelo Community Services District
November 7, 2019 @ 6:00 P.M.**

Meeting Convened: 6:00pm

Purpose: To check in and make announcements; to perform roll call; to review correspondence; to approve the agenda of Thursday, November 7, 2019; to approve the consent agenda; to summarize and create action plans; to declare next meeting date.

Present:

Board Members: Paul Filler, Joseph Gauder, Sherrie Lee **Staff:** Gail Cook, Tim Dennis, Dane Downing

Public Guest(s): Tai Leahy

Convene:

***Roll Call**

***Approval of Agenda for November 7, 2019**

- ✓ Sherrie motioned, Joe seconded, and the Agenda was passed unanimously.

Consent Agenda:

***Approval of Financial Reports for October 2019**

***District Manager Report for October 2019**

- ◆ Discussed the RVUSD new gym hookup and the correspondence with legal counsel regarding it. No action on the District's part is planned at this point.

***Plant Operator Report for October 2019**

***Minutes approval from previous meeting from October 10, 2019**

- ✓ Sherrie motioned, Joe seconded, and the Consent Agenda was passed unanimously.

Correspondence:

***Letter of Resignation from Board Member**

- ◆ Dane submitted the letter of resignation from Dave Vallero. The Board vacancies has been posted for over a year. The Board can now appoint a new member and Tai Leahy will be appointed at the December meeting. This will be added to the agenda.
- ◆ Dane reviewed the CSDA letter reminding the District of the need to have a web presence by January 1, 2020. A web page was published at ccsd.roundvalley.org. Dane will notify the State of the new site.

Content-Previous:

***Ordinance 159 – Update**

- ◆ Dane submitted edits to Tim who is updating the Ordinance. It was suggested to add a Table of Contents to easily scroll through the document when it's completed. Dane will follow up when Tim is finished with the updates.

***Grant Updates**

- **Ozone Facility Cover Project**
- **State Water Board Tech Assistance Grant Approved**
- **N. Coast Resource Partnership**

- ◆ Manjit Saini and Jim Dehart from Brown and Caldwell met with Dane and Tim at the plant on November 2, and reviewed the facility explaining the needs for the project. B&C were able to develop the 30% concept of design and selection of alternative design elements on site that will be submitted to Randy Marx, Sacramento State, Office of Water Programs (OWP).
- ◆ More meetings/conf calls have been scheduled.

***Retirement Plan Research Update**

- ◆ There has been no response from Tri-Counties Bank so Dane will follow up.

***Surplus Property Sale Update**

- ◆ Equipment is still on site. Tai Leahy will follow up with a resident who might be interested.

***Election Consolidation Resolution**

- ◆ The request from the District for election consolidation was approved by the County and the Board elections will be held on even numbered years beginning in 2024.

***Discuss Bathroom/Laundry/Shower at Plant**

- ◆ A quote \$109,000 for a self-contained building was received and the Board agreed this was too high. Alternatives will continue to be reviewed.

Content-Current:

***N/A**

Continue:

***Next meeting: Thursday, December 12, 2019 @ 6:00pm**

Meeting Adjourned: 6:40pm.