

**Minutes of Regular Board Meeting
Covelo Community Services District
July 13, 2020**

Meeting Convened: 6:11PM

Purpose: To check in and make announcements; to perform roll call; to review correspondence; to approve the agenda of 07/13/2020; to approve the consent agenda; to summarize and create action plans; to declare next meeting date.

Present: Meeting was conducted by conf call due to the current social distancing orders.

Board Members: Paul Filler, Joseph Gauder, Sherrie Lee **Staff:** Gail Cook, Dane Downing, Tim Dennis

Public: Tai Leahy

Convene: ***Roll Call**

***Approval of Agenda for July 13, 2020**

✓ Joe motioned, Sherrie seconded, the Agenda as amended was passed unanimously.

Public Comment: ***Public Input – Non-Agenda Items**

- ◆ Sherrie noted that many people have complained to her about the local dump's lack of bins and short hours for local residents. She asked if she would be able to bring the topic to the next RVAMAC meeting, as Dane usually attends.
- ◆ Dane suggested people with concerns call Willits Solid Waste directly as they manage the dump.

Agenda: ***Approval of Financial Reports for May & June**

***District Manager Report for June**

***Plant Operator Report for June**

***Minutes Approval for June**

✓ Joe motioned, Sherrie seconded, the Consent Agenda was passed unanimously.

Correspondence: ***BioFiltro**

- ◆ CCSD received information on how BioFiltro provides cost efficient and effective wastewater solutions using the power of worms. Although it's an intriguing idea, it probably wouldn't be suitable for CCSD.

***SDRMA**

- ◆ Dane updated the Board on CCSD's payment for General Liability and Worker's Comp for the year 2020-21. The increased amount was in the new budget so this was covered.

Content: ***CCSD Ordinance Update**

- ◆ Dane continues to make progress on refining the Ordinances. He's been working on them daily and plans on being finished by September and then have the document posted in the Willits' News.

***Grant Updates**

 ▪ **Ozone Facility Cover Project / Community Foundation Grant**

- ◆ No movement on this project to date.
- **State Water Board Tech Assistance Grant**
- ◆ The final project report was submitted although the environmental report is still in update mode. There is a conference call scheduled for July 15 with all of the parties.

 ▪ **N. Coast Resource Partnership**

- ◆ CCSD is current with all of the DWR requested documentation for the project. Dane had concerns about interest payment wording in the contract with GHD. It was changed and approved by all parties after review by the attorneys.

***RVAMAC MOU Update**

- ◆ This is being tabled since there isn't an update. Still pending County feedback and the RVAMAC meeting being held and/or attended by Dane.

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***RVCWD re: Zoom Account**

- ◆ The BOD was informed that the Water District was using CCSD's WiFi the past few months for their Zoom Meetings, but now they have their own internet connection. CCSD has been using their Zoom account since the Pandemic shutdown so it was agreed to cost share with RVCWD going forward.
- ◆ The Board agreed CCSD will pay for the next cycle of Zoom. The cost will be a total of \$45; \$15 per month for 3 months.

***Discuss & Vote on "Agreement for Professional Services" with GHD**

▪ **Neary Response**

- ◆ Dane reviewed the contract's main points with the Board and his concerns over wording in the original. It was revised and reviewed by attorneys for all of the parties and accepted by all.
- ✓ Joe motioned, Sherrie seconded, the motion to approve Dane signing the contract on behalf of the Sewer District was unanimously passed.

***BOD Elections**

- ◆ Dane updated the Board on the intent to have Tai Leahy join the board this year. CCSD was recently notified by Katrina Bartolomie, the County's Registrar of Voters, that our district will not be up for election until 2022. If CCSD needed to call a special election for the open positions, the resolution was due in their office on July 1.
- ◆ CCSD thought the filing dates would be from July 13, August 7 due to an earlier email from Katrina. Because of this miscommunication, Tai won't be eligible to join the board until 2022.
- ◆ The BOD assured Tai that his involvement in the monthly Board meetings was much appreciated and helpful and hope that he continues to participate until the time comes when he can be duly appointed.

Continue:

***Next meeting: Thursday, August 13, 2020 @ 6:00pm**

- ◆ Meeting Adjourned: 6:45PM