

**Minutes of Regular Board Meeting
Covelo Community Services District
October 08, 2020**

Meeting Convened: 6:01PM

Purpose: To check in and make announcements; to perform roll call; to review correspondence; to approve the agenda of 10/8/2020; to approve the consent agenda; to summarize and create action plans; to declare next meeting date.

Present: Meeting was conducted by conf call due to the current social distancing orders.

Board Members: Paul Filler, Joseph Gauder, Sherrie Lee **Staff:** Gail Cook, Dane Downing, Tim Dennis

Public: Jessi Alvarado

Convene: ***Roll Call**

***Approval of Agenda for October 8, 2020**

- ✓ Paul motioned, Sherrie seconded, the Agenda was passed unanimously with the change in the agenda order for the Plant Operator report going first due to Tim having to leave to return to the plant.

Public Comment: ***Public Input – Non-Agenda Items**

- ◆ Jessi Alvarado is attending to learn more about the moratorium that is in place. A formal resolution document will be voted on during the meeting by the Board.

Agenda: ***Approval of Financial Reports for September**

***District Manager Report for September**

***Plant Operator Report for September**

***Minutes Approval for August & September**

- ✓ Paul motioned, Sherrie seconded, the Consent Agenda was passed unanimously.

Correspondence: *

- ◆ Dane explained that the MOU with the Water District and the RVAMAC will be edited slightly for continuity purposes. No changes to the meaning of the content will be impacted during these edits.

Content: ***Grant Updates**

 ▪ **Community Foundation Grant**

- ◆ Gail referred to Amy Lutz's email about the delay in spending the \$8000 grant that was awarded in 2018 due to the ongoing project planning for the collection upgrades that will be done during the same time frame. The entire project is being delayed due to Covid-19 and other unanticipated delays in the funding process.

 ▪ **State Water Board Tech Assistance Grant**

- ◆ Currently waiting on the Tribes' input for the project. Letters were sent and the SWB is waiting on responses.

 ▪ **N. Coast Resource Partnership**

- ◆ The Grant Agreement has been issued a Grant number. During the last conference call with GHD the impact of the project on an endangered plant was discussed. GHD is advising a proposal for a botanist to assess the presence of the plant (a species of Lupine that only grows in the valley) in the spring. Then a work plan can be made.

***Discuss & Direct Policy Re: Illegal Septage Disposal/Dumping**

- ◆ Dane explained that CalFire had been dumping Spike Camp gray water into the manhole on Dingman & Howard Street since September 17th and perhaps earlier without consent from the District, and the influent well high-level alarm had been activated in the middle of the night several times before Tim realized the reason.
- ◆ The septage trucks were then directed to go directly to the plant where the water could be measured prior to dumping. Dane followed up by contacting CalFire and letting them know it had impacted the plant negatively and that it would be necessary for the District to charge CalFire for the service.
- ◆ Dane asked for the Board's recommendation on charging CalFire for the gray water; whether they should be fined as well as charged at the normal rate of \$0.09 per gallon. The Board agreed not to fine CalFire but charge them at the gray water rate since it began and going forward until water disposal is no longer needed by them.
- ◆ The District will then bill CalFire at the end of the August Complex Spike Camp.

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***Discuss & Vote on Proposed Resolution 2020-005 District-Wide Moratorium**

- ◆ Dane drafted the Resolution to have a formal document on record for the reason the moratorium was issued several years ago; the reason being high inflows during the wet winter months impacted the plant's capacity to process it, as well as the high BOD increase. The Grant funding will only help remediate high inflows.
- ◆ There was a discussion on how and if the District will be able to add more capacity for additional sewer hookups in the future. Suggestions included reaching out to the RV Indian Tribes who recently purchased the Industrial Park for pond land, and the feasibility of adding an active sludge system. Dane will explore these options but there is no immediate solution unfortunately.
- ✓ Joe motioned, Paul seconded, the Vote to pass the Resolution was unanimous.

***Budget Amendment Proposal: 42030 "Casual Labor" increase to \$2000**

- ◆ Dane explained the need to increase the Casual Labor budget amount due to extra help needed at the plant during the CalFire gray water disposal. Not knowing how long the forest fires will continue, the increase will give Tim the funding needed to hire someone to monitor the water trucks coming into the plant.
- ◆ The Board agreed this was feasible; no vote was needed as a consensus was reached.

***Review Draft Ordinance**

- ◆ Since Jessi was new to the discussion Dane explained what the Ordinance contained and the background on how it came about.
- ◆ Dane has several more items to add but it should be ready as planned by the end of the year.

Continue:

***Next meeting: Thursday, November 5, 2020 @ 6:00pm**

- ◆ Dane will be out of the office on November 12, so it was agreed to convene for the November Regular Board meeting a week early. Everyone agreed they could be available.
- ◆ Meeting Adjourned: 7:22PM