

**Minutes of Regular Board Meeting
Covelo Community Services District
January 14, 2021**

Meeting Convened: 6:04PM

Purpose: To check in and make announcements; to perform roll call; to review correspondence; to approve the agenda of 1/14/2021; to approve the consent agenda; to summarize and create action plans; to declare next meeting date.

Present: Meeting was conducted by conf call due to the current social distancing orders.

Board Members: Paul Filler, Joseph Gauder, Sherrie Lee **Staff:** Gail Cook, Dane Downing, Tim Dennis

Public:

Convene: ***Roll Call**

***Approval of Agenda for January 14, 2021**

✓ Joe motioned, Sherrie seconded, the Agenda as amended was passed unanimously.

Closed Session: *** Discuss District Staff Positions** **Open: 6:10PM** **Close: 6:17PM**

◆ No action taken until June.

Closed Session: ***Notice of Violation – Penalties** **Open: 6:18PM** **Close: 6:27PM**

◆ Research other options.

Public Comment: ***Public Input – Non-Agenda Items**

Agenda: ***Approval of Financial Reports for December 2020**

***District Manager Report for December 2020**

***Plant Operator Report for December 2020**

***Minutes Approval for December 2020**

✓ Joe motioned, Sherrie seconded, the Consent Agenda was passed unanimously.

Correspondence: *

Content: ***Grant Updates**

 ▪ **Community Foundation Grant**

◆ No Progress

 ▪ **State Water Board Tech Assistance Grant**

◆ The seven experts that were on the original team has disbanded. The agenda item will be renamed “Influent Well Grant” going forward and Dane will be working directly with the State Water Board. The funds won’t be distributed until 2022.

 ▪ **N. Coast Resource Partnership**

◆ Dane is still working on the advance payment request. The agenda item will be renamed “Department of Water Resources Grant.” The paperwork is due January 29 and CCSD is on target to reach this deadline.

***Budget Amendment – Transfer \$4590 from General Checking to 45010 “Salaries”**

◆ Discussed the transfer of \$4590 from General Checking to 45010 “Salaries” in the 2020-21 budget. These funds are from the CalFire payment for the disposal of gray water during the August Complex Fires.

◆ Joe motioned to pass this budget amendment and Sherrie seconded; it was unanimously passed.

*** CCSD Facebook Account Update**

◆ Discussed the logistics of creating a Facebook presence and how to set it up as a District account, not under an employee’s name. Dane will follow up with creating it.

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***Discuss Treatment Plant & Moratorium Mitigation Plan**

- ◆ This is a 2-part issue. The inflow issue has a solution but it hasn't been implemented yet. Dane will reach out to Garberville and Rio Dell sewer districts on Joe's suggestion regarding their BOD levels.
- ◆ The discussion continues on what could possibly be causing the record high levels. Cannabis growing continues to increase in the valley and there is concern that the cultivation and processing could be contributing factors.
- ◆ Sherrie will gather more information on processing, perhaps it has a role in the BOD high level.

***Review & Discuss Draft Ordinances**

- ◆ The updated ordinances are approximately 95% complete now and Dane is happy with the results so far. The draft is on target to be completed by the February Board meeting on the 11th.
- ◆ The draft will then be given to the attorney and after review will be sent to the Willits new for publishing.

***Vote for Board Officers**

- ◆ The Board voted to keep the same officers; Joe motioned to leave the Board as is. Sherrie seconded and it passed unanimously.
- ◆ Joe remains the Chair, Sherrie is Vice Chair, Gail the Secretary/Treasurer.

Continue:

***Next meeting: Thursday, February 11, 2021 @ 6:00pm**

- ◆ **Meeting Adjourned:** 6:58PM