

**Minutes of Regular Board Meeting
Covelo Community Services District
August 11, 2021**

Meeting Convened: 6:01PM

Purpose: To check in and make announcements; to perform roll call; to review correspondence; to approve the agenda of 8/11/2021; to approve the consent agenda; to summarize and create action plans; to declare next meeting date.

Present:

Board Members: Paul Filler, Joseph Gauder, Sherrie Lee **Staff:** Dane Downing, Tim Dennis

Public: None

Convene:

***Roll Call**

***Approval of Agenda for August 11, 2021**

- ✓ Agenda was amended: Table Item "Discuss Sewer Service to County Permitted Food Truck/Trailer" until September; Add Item "Discuss & Vote on Worsening Parcel's Notice of Violation". Joe motioned, Sherrie seconded, the amended Agenda was passed unanimously

Public Comment:

***Public Input - Non-Agenda Items**

Agenda:

***Approval of Financial Reports for July 2021**

***District Manager Report for July 2021**

***Plant Operator Report for July 2021**

***Minutes Approval for July 2021**

- ✓ Paul motioned, Sherrie seconded, the Consent Agenda was passed unanimously.

Correspondence:

*SDRMA's rate changes were presented which stated various rate increases would take effect 2023.

Content:

***Grant Updates**

- ◆ No updates.
- ◆ Waterboards construction manager Gurleen requested 2019/2020 Audit report that which we are still awaiting.
- ◆ No updates on the CalTrans encroachment permit. GHD submitted plans which are still not compatible with on-site needs. Tim & Dane submitted comments to amend drawings.
- ◆ Grant was submitted for laser printer and year's Zoom subscription costs. No updates.
- ◆ Grant was submitted to cover riding mower replacement cost; Application was received though the timing of approval determined too long to wait by PO, DM will cancel request.
- ◆ Discussion re: current policy allowing over a month to pay delinquent accounts before going to tax rolls was considered unnecessary and out of alignment with fiscal year financials. Also, the work and details required to access delinquent account to tax rolls is greater than the current 2% county fee. DM tasked with drafting updated policy and fees.
- ◆ BOD is stabilized though a more consistent pattern is required. Grant worked need before inflow can be addressed.
- ◆ BOD discussed unmitigated notice of violations which degraded to unsanitary conditions and which effect CCSD ability to conduct business. Emergency declared to conduct repairs and bill parcel owner. Sherrie motioned & Paul seconded.
- ◆ Item Tabled due to content errors in the draft. Draft will be reworked and first/second reading will begin again.

Continue:

***Next meeting: September 9, 2021 @ 6:00pm**

***Meeting Adjourned: 7:38 PM**