

**Minutes of Board Meeting
Covelo Community Services District
May 19, 2022**

Purpose: To provide oversight and set policy as applicable to the proper functioning of the District.

Convene: 6:06pm

***Roll Call:** Board Members – Paul Filler, Joe Gauder, Sherrie Lee; Staff – Dane Downing; Public – John Marshall

***Approval of Agenda for May 19, 2022** – Agenda was amended to move “Discuss & Vote: Draft MOU for Town Water System w/Round Valley Area MAC” to the item after Approval of Agenda, Joe motioned, Sherrie seconded, agenda was passed unanimously.

Public Comment: Question brought up re: conflict-of-interest issue for volunteer director serving both sewer & water districts. GM will follow up w/county counsel. Also, discussion re: question to be submitted w/ CCSD billing to include sewer lateral as well as fire suppression system, domestic wells, and well quantity/quality questions were proposed. Determinations as to the ability of CCSD to participate in non-sewer questionnaires need to be verified.

Consent Agenda: Approval of Financial Reports, District Manager Report, and Minutes for April 9 & 14, 2022. Joe motioned, Sherrie seconded, the consent agenda was approved as presented unanimously.

Correspondence: County election office sent “Notice of Elective Offices to be Filled”. GM will confirm Paul’s term and complete.

Content:

***Discuss & Vote: Resolution 2022-007 “Authorizing Remote Teleconferencing Meetings of the Legislative Bodies”** – Joe motioned, Sherrie seconded, it was passed unanimously.

***Discuss & Vote: Authorized Bank Account Signatories** – Tabled until January 2023 meeting.

***Discuss & Vote: Reimburse Checking Acct \$6,993 w/Capital Reserve Funds** – Discussed 2021/2022 Treatment plant spending of non-budgeted capital improvements. Joe motioned & Sherrie Seconded, passed unanimously.

***Discuss & Vote: Reimburse Checking Acct \$4,175 w/ Maintenance Reserve Funds** – Discussed 2021/2022 Treatment Plant spending of non-budgeted maintenance items. Joe motioned & Sherrie seconded, passed unanimously.

***Discuss & Vote: CPO – waterTALENT Contract** – waterTALENT proposed Work Order 001 was reviewed and discussed. Work Order questions arose re: monthly invoiced amount vs. weekly, flat rate. GM will clarify & determine a Closed Session, Special Meeting date to review candidate qualifications. No Vote.

***Discuss & Vote: Assistant Plant Operator – Hiring Procedure** – Discussions around interview processes and interview committee participants led to setting up a two Director committee to review applicants in assistance to GM. Interview questionnaire will be drafted for the two applicants. No Vote.

***Grant Updates**

- **Community Foundation Grant: Ozone Shed Cover** – None.
- **2021 Community Foundation Grant** – Security equipment has been ordered by contractor.
- **State Waterboards Grant: Influent Well Replacement** – No updates.
- **DWR Grant – GHD Contract to Bid** – GHD was updated re: CPO status & requested the BOD review final design.
- **2022 CSDA Technology Grant - \$2.905 Request** – CSDA followed up w/request to submit budget & it was done
- **Federal Energy Efficiency & Improvement Grants** – Federal funding is being set up to provide renewable energy systems. CCSD seeks to expand its solar and include wind energy production from what is provided by the DWR grant. Funding proposals will begin in Fall 2022. CCSD will apply accordingly.

***Discuss LAIF Acct Resolution 2022-006 Signature Procedure** – Tabled until January 2023.

***Next Meeting: Wednesday, June 8, 2022 @ 6pm:**

Meeting Adjourned: 7:54pm