

**Minutes of Board Meeting  
Covelo Community Services District  
June 15, 2022**

**Purpose:** To provide oversight and set policy as applicable to the proper functioning of the District.

**Convene:** 6:03pm

**\*Roll Call:** Board Members – Paul Filler, Joe Gauder, Sherrie Lee; Staff – Dane Downing; Public – John Marshall

**\*Approval of Agenda for June 15, 2022** – Joe motioned, Sherrie seconded, agenda was passed unanimously.

**Consent Agenda:** Approval of Financial Reports, District Manager Report, Plant Operator report is delayed, and Minutes for May 19, 2022. The May minutes were amended to strike, “Agenda was amended to move “Discuss & Vote: Draft MOU for Town Water System w/Round Valley Area MAC” to the item after Approval of Agenda”; Joe motioned, Sherrie seconded, to approve the amended consent agenda and was approved unanimously.

**Public Comment:** There was follow discussions re: Board members serving on multiple Boards as well as state mandates for taking oath of offices in person at the county elections office, Counsel noted no direct issues w/ serving multiple board seats when activities are independent, though no reply from counsel has been received re: oath of office. It was noted special Board meetings may have more than one item on the agenda

**Correspondence:** None.

**Content:**

**\*Discuss & Vote: Resolution 2022-008 “Authorizing Remote Teleconferencing Meetings of the Legislative Bodies”** – Joe motioned, Sherrie seconded, it was passed unanimously.

**\*Discuss & Vote: SDRMA Employee/Benefits Plan** – Due to staffing changes this item was discussed to drop SDRMA Health benefits. Joe motioned, Sherrie seconded, it was passed unanimously to drop the SDRMA health benefits

**\*waterTALENT CPO Contract Update** – waterTALENT Work Order had not been initiated due to the candidate’s health. Proposed start date is June 18<sup>th</sup>.

**\*Assistant Plant Operator Interviews** – Interview questionnaire will be drafted and interviews will be scheduled before the end of the month. There are two applicants, one is the interim assistant PO.

**\*Grant Updates**

- **Community Foundation Grant: Ozone Shed Cover** – None.
- **2021 Community Foundation Grant** – Security equipment has been ordered by contractor.
- **State Waterboards Grant: Influent Well Replacement** – Roya in our new construction manager.  
\*Discuss & Vote: Adoption the “National Standard Conservation Measures” component of the funding agreement. – This Measure was recommended in the grant application’s Environmental Package and Waterboard’s are following up. Joe motioned, Sherrie seconded, measure passed unanimously.
- **DWR Grant – GHD Contract to Bid** – Discussions regarding bidding process explored methods to encourage local contractor bidding included local posting of flyers and references to the CCSD website. Out to bid by July.
- **2022 CSDA Technology Grant - \$2.905 Request** – None, Will follow up.
- **Federal Energy Efficiency & Improvement Grants** – Grant opens in Fall 2022. CCSD will apply accordingly.

**\*Discuss & Vote: Fiscal Year 2022/2023 Draft Budget** – Draft budget was reviewed and contrasted to 2021/2022 budget as well “fiscal year to date” reports. The need for safety equipment was presented and as such the budget item 42115 “Equipment” was increased from \$500 to \$2500. This was the only amendment. Joe motioned, Sherrie seconded, the amended 2022/2023 Budget was approved unanimously.

**\*Next Meeting: Wednesday, July 13, 2022 @ 6pm:** Proposed July agenda – add Blackberry Festival Insurance Rider.

**Meeting Adjourned:** 7:39pm