

**Minutes of Board Meeting
Covelo Community Services District
October 12, 2022**

Purpose: To provide oversight and set policy as applicable to the proper functioning of the District.

Convene: 6:01pm

***Roll Call:** Board Members – Paul Filler, Joe Gauder, Sherrie Lee; Staff – Dane Downing; Contract CPO – Eric Sanders via phone; Public – John Marshall

***Approval of Agenda for October 12, 2022** – Joe motioned, Paul seconded, agenda was passed unanimously.

Close Session: Personnel Review – Began at 6:02pm. Board was presented with personnel issues affecting professional working conditions. No action request nor taken. Ended at 6:09pm.

Public Comment: None.

Consent Agenda: Approval of Financial Reports, District Manager Report, Plant Operator report (Eric Sanders via Zoom), and Minutes for September 14 & 27, 2022; Joe motioned, Sherrie seconded, to approve consent agenda and was approved unanimously.

Correspondence: None.

Content:

***Discuss & Vote: Resolution 2022-012 “Authorizing Remote Teleconferencing Meetings of the Legislative Bodies”** – Joe motioned, Sherrie seconded, it was passed unanimously.

***Grant Updates**

- **Community Foundation Grant: Ozone Shed Cover** – Annual reporting requirements were met.
- **State Waterboards Grant: Influent Well Replacement** – Justin @ Waterboards contacted Roya re: possibilities of expanding the scope of work to be conducted at the plant. The influent well project will not be affected since the expanded work will need separate designs. Follow document from Roya will be processed.
- **DWR Grant – Beginning GHD Contract to Bid** – Increases in project costs have produced bids which exceed the grant award. GHD has begun to research additional funding and will eventually apply for such funding at no cost to the district. Discussions continue to determine best sources for funding up to \$700k.
- **2022 CSDA Technology Grant** – No updates.
- **Federal Energy Efficiency & Improvement Grants** – No updates.

***SWRCB Discharge Permit Expired – Site Visit Report** – Priority Pollutants testing was conducted for new permit. Justin & Sabrina from SWRCB completed the site visit draft report. Once water testing results are obtained a draft Discharge Permit is expected within a few months so CCSD may review & comment before it goes to the Waterboard Board for a vote.

***Discuss & Vote: Auditor Engagement Letter – No Confidence in Services** – Final Audit has been completed and it was reported there were no issues with CCSD’s fiscal practices. Discussions re: “no confidence” vote were mitigated by District’s Counsel stating it is appropriate to change auditors every three years to increase transparency.

Meeting Adjourned: 7:16pm