

**Minutes of Board Meeting
Covelo Community Services District
November 9, 2022**

Purpose: To provide oversight and set policy as applicable to the proper functioning of the District.

Convene: 6:01pm

***Roll Call:** Board Members – Paul Filler, Joe Gauder, Sherrie Lee; Staff – Dane Downing; Contract CPO – Eric Sanders via phone

***Approval of Agenda for November 9, 2022** – Joe motioned & Sherrie seconded, agenda was passed unanimously.

Close Session: Personnel Review – Began at 6:01pm. “WaterTALENT Contract” was reviewed in seeking a closure date; Utility Worker Position item was not discussed; “Personnel Review” issues were presented which affect professional and safe working conditions. Follow up needed. Ended at 6:47pm.

Public Comment: None.

Consent Agenda: Approval of Financial Reports, District Manager Report, Plant Operator report (Eric Sanders via Zoom), and Minutes for October 12, 2022; Joe motioned & Sherrie seconded to approve consent agenda and was approved unanimously.

Correspondence: LAFCo requested District participation in their elections, candidates were discussed, GM will submit ballot; New Auditor requests were made and found to be more expensive than current one; SDRMA awarded CCSD “Certificates of Excellence” having made no claims last fiscal year; Information re: BOD positions being appointed by BOS was presented and one candidate was noted to have submitted a letter for appointment.

Content:

***Discuss & Vote: Resolution 2022-013 “Authorizing Remote Teleconferencing Meetings of the Legislative Bodies”** – Joe motioned, Sherrie seconded, it was passed unanimously.

***Grant Updates**

- **Community Foundation Grant: Ozone Shed Cover** – None.
- **State Waterboards Grant: Influent Well Replacement** – Grant application documents are slowly being submitted to Waterboards.
- **DWR Grant – Beginning GHD Contract to Bid** – GHD submitted NCRP grant application w/CCSD signature before deadline. Other funding sources are being researched.
- **2022 CSDA Technology Grant** – No updates.
- **Federal Energy Efficiency & Improvement Grants** – No updates.

***SWRCB Discharge Permit Expired – Site Visit Report** – Priority is to submit Operator In Training paperwork for Juan. Challenges to obtain documents has delayed its submission. Steps are being taken to acquire the documents.

Meeting Adjourned: 7:43pm