

**Minutes of Board Meeting
Covelo Community Services District
January 11, 2023**

Purpose: To provide oversight and set policy as applicable to the proper functioning of the District.

Convene: 6:05pm

***Roll Call:** Board Members – Paul Filler, Joe Gauder, Sherrie Lee, John Marshall; Staff – Dane Downing

***Approval of Agenda for January 11, 2023** – Joe motioned & Sherrie seconded, agenda was passed unanimously.

Content 1:

***Nominate & Vote: Board Officers** – Officer nominations were as follows: Joe Gauder – Chair; Sherrie Lee – Vice chair; Dane Downing – Secretary & Treasurer. Sherrie motioned & Paul seconded, nominations were passed unanimously.

Close Session: 6:08pm to 6:42pm

***WaterTALENT Contract – Review** – Board discussed CPO contract developments; proposed reviewing completed contract next month.

***Personnel Review** – Previous issues were discussed regarding professional and safe working conditions. Follow up needed. Employment qualifications and protocols were reviewed.

Public Comment: None.

Consent Agenda: Approval of Financial Reports, District Manager Report, Plant Operator report, and Minutes for December 14, 2022; Joe motioned & Sherrie seconded to approve consent agenda and was passed unanimously.

Correspondence: None

Content 2:

***Discuss & Vote: Resolution 2023-014 “Authorizing Remote Teleconferencing Meetings of the Legislative Bodies”** – John motioned, Joe seconded, it was passed unanimously.

***Discuss & Vote: Amend “Holidays” Policy – Add “Juneteenth”** – It was agreed to amend the policy. Joe motioned, Sherrie seconded, it was passed unanimously.

***Discuss & Vote: Authorize Tri County Bank Account Signatories** – Given personnel changes and the addition of a new Board Director updating bank signers was needed. John motioned, Sherrie seconded, it was passed unanimously.

***Discuss & Vote: Resolution 2023-002 – “Authorization to Order the Deposits or Withdrawal of Monies in the Local Agency Investment Fund”** – Current signatories are needed to access the LAIF funds. Joe Motioned, Sherrie seconded to designate all current Board members and the General Manager as signatories, resolution was passed unanimously.

***Grant Updates**

- **Community Foundation Grant: Ozone Shed Cover** – No Updates.
- **State Waterboards Grant: Influent Well Replacement** – Documentation is being searched for to provide needed forms.
- **DWR Grant – Quarterly Reports Submitted** – Phase 1 funding is awaiting the complimentary Phase II funding. Phase 2 funding application is pending review & submission. Budget & Work Plan amendments are being drafted.
- **2022 CSDA Technology Grant** – No update.
- **Federal Energy Efficiency & Improvement Grants** – Email reply received noting to check website for updates since none are currently available.

***SWRCB Discharge Permit Expired – Site Visit Report** – Priority is to submit Operator In Training paperwork for Juan. Required OIT documents are being gathered. Sabrina @ SWRCB is drafting our new permit and is expected for review in a month or so.

Meeting Adjourned: 8:31pm