

**Minutes of Board Meeting
Covelo Community Services District
December 14, 2022**

Purpose: To provide oversight and set policy as applicable to the proper functioning of the District.

Convene: 6:00pm

***Roll Call:** Board Members – Paul Filler, Joe Gauder, Sherrie Lee; Staff – Dane Downing

***Approval of Agenda for December 14, 2022** – Joe motioned & Sherrie seconded, agenda was passed unanimously.

Close Session: 6:01pm to 6:22pm

***WaterTALENT Contract – Review** – Board discussed options to CPO contracts, further information will be gathered.

***Personnel Review** – Previous issues were discussed regarding professional and safe working conditions. Follow up needed.

Public Comment: None.

Consent Agenda: Approval of Financial Reports, District Manager Report, Plant Operator report, and Minutes for November 9, 2022; Joe motioned & Sherrie seconded to approve consent agenda and was approved unanimously.

Correspondence: Letters from CA State Controller were presented requesting Auditor submittals, follow up needed; BOS appointed new Board member; Waterboards annual fees letters presented highlighting the need for permits to collect and treat sewage which is separate from discharge permits.

Content:

***Discuss & Vote: Resolution 2022-014 “Authorizing Remote Teleconferencing Meetings of the Legislative Bodies”** – Joe motioned, Sherrie seconded, it was passed unanimously.

***Grant Updates**

- **Community Foundation Grant: Ozone Shed Cover** – No Updates.
- **State Waterboards Grant: Influent Well Replacement** – Progress continues though some required documents are needing further verifications which were not produced in the original Tech Assistance Team efforts. Unknown how to obtain them.
- **DWR Grant – Quarterly Reports Submitted** – Phase 1 funding reports have been submitted. Phase 2 funding application is pending review. Other funding sources are being researched.
- **2022 CSDA Technology Grant** – No update.
- **Federal Energy Efficiency & Improvement Grants** – Email request for more information was received, though it was stated to just keep checking the website for updates as there are none to report currently.

***SWRCB Discharge Permit Expired – Site Visit Report** – Priority is to submit Operator In Training paperwork for Juan. Required OIT documents are being gathered.

Meeting Adjourned: 7:21pm