

**Minutes of Board Meeting
Covelo Community Services District
June 7, 2023**

Purpose: To provide oversight and set policy as applicable to the proper functioning of the District.

Convene: 6:08pm

***Roll Call:** Board – Paul Filler, Joe Gauder, Sherrie Lee, John Marshall; Staff – Dane Downing, Juan Henao, Eric Sanders

***Approval of Agenda for June 7, 2023** – Joe motioned & Sherrie seconded, agenda was passed unanimously.

Consent Agenda: Approval of May 2023 Financial Reports, District Manager Report, Plant Operator report, and Minutes for May 10, 2023. Joe motioned & Sherrie seconded to approve consent agenda and was passed unanimously.

Public Comment – Non-Agenda Items: Shane Oliver stated (1) the tax finance charges and (2) sending delinquent accounts to the County Teeter Plan on July 1 is unfair. Mr. Oliver expressed concerns that having such action on utility accounts can negatively and unjustly affect credit ratings.

Closed Session: 7:38pm to 9:52pm

***Labor Negotiations** – Board discussed & approved unanimously GM & CPO Employee Agreements. Board discussed & approved unanimously PO Employee Agreement 30-day Extension & an end of fiscal-year hour adjustment pay.

***Personnel Matters** – No Action

Note: Board Director, Sherrie Lee, needed to leave the meeting at 9:34pm. Quorum remained.

Correspondence: None

Content:

***Discuss & Vote: Draft 2023/2024 Fiscal Year Budget** – Items were reviewed & discussed to increase/decrease until agreement was reached; Joe motioned, Paul seconded to approve the 2023/2024 budget as amended, budget passed unanimously.

***Grant Updates** – All updates were tabled due to an extended Closed Session meeting.

- **Community Foundation Grant: Ozone Shed Cover** – None.
- **State Waterboards Grant: Influent Well Replacement** – None
- **DWR Grant – Notice of Award received, Engaging Phase I Contract** – None
- **NCRP Prop 1 Phase II – Awaiting DWR Award Notice to include w/Phase I** – None
- **Federal Energy Efficiency & Improvement Grants** – None.
- **FEMA/CalOES Emergency Assistance** – None

***Discuss: Policy 3025 – Revising Current and Tax Account Finance Charges** – The Policy was reviewed, discussed, and integrated Public Comment, thus increasing the delinquent account Teeter Plan submission amount from \$100 to \$200. John motioned, Joe seconded, Policy 3025 update passed unanimously.

***Discuss: Resolution 2023-005 – District-Wide Moratorium on New Connections** – The draft Resolution was reviewed & discussed and no changes were made; Joe motioned and John seconded, Resolution 2023-005 passed unanimously.

***Draft SWRCB Discharge Permit – Public Input** – Tabled due to an extended Closed Session meeting.

Next Month's Meeting: July 12, 2023, 6pm.

Meeting Adjourned: 10:35pm