

**Emergency Meeting Minutes of Board Meeting  
Covelo Community Services District  
December 1, 2023 12:15pm**

**Purpose:** To provide oversight and set policy as applicable to the proper functioning of the District.

**Convene:** 12:18pm

**\*Roll Call:** Board – Paul Filler, Joe Gauder, John Marshall; Staff – Dane Downing, Greg Lohne

**\*Approval of Emergency Meeting Agenda for December 1, 2023** – Joe motioned & John seconded, agenda was passed unanimously.

**Public Comment – Non-Agenda Items:** None.

**Content:**

**\*Discuss & Vote: Authorize Use of DWR Phase II Contingency Funds for Ozone Unit Cover Roofing Material Change Order** – The board was presented with the costs associated for the Change Order, the risks involved in utilizing some contingency funds before construction is completed, and the District's reserves in the event CCSD would need to cover other expenses out of pocket. Given the contingency funds total approximately \$76k, change orders to date equal approximately \$6k, and overall construction is projected to end this month with no foreseeable large change orders, then expending \$30K for the metal roofing change order was agreed to be in the best interest of the project and the longevity of the District's infrastructure. John motioned to approve the change order, Joe 2<sup>nd</sup>, the roofing material change order was passed unanimously.

**Meeting Adjourned:** 12:43pm