

**Special Meeting Minutes of Board Meeting
Covelo Community Services District
February 29, 2024 12:15pm**

Purpose: To provide oversight and set policy as applicable to the proper functioning of the District.

Convene: 12:17

***Roll Call:** Board – Paul Filler, Joe Gauder, John Marshall; Staff – Dane Downing, Greg Lonhe

***Approval of Special Meeting Agenda for February 29, 2024** – Joe motioned & Paul seconded, agenda was passed unanimously.

Public Comment – Non-Agenda Items: None.

Content:

***Discuss & Vote: Approval of Trash Screen Replacement Parts Purchase** – A treatment plant alarm was received in January and was determined to be the trash screen. Upon inspection, the perforated stainless steel screening plates were worn out and trapping debris thus triggering the alarm. The equipment manufacturer was contact and noted that the wear parts on the entire trash screen have not been replaced in over 10 years. In addition to the visibly damaged screen there are several standard parts which wear and due to them not being replaced in over 10 years it was highly recommended to include those in the order. The quote received which totaled \$9,575, though a request was made to consider CCSD fiscal status. Upon making this request the GM was able to receive a 5% discount, accounting for approximately a \$500. The new quote totaled \$9,096.25 and shipping is estimated to be around \$500. The estimated delivery time would be 8 to 10 weeks. This information was presented to the Board for discussion. It was noted that Eric also highly recommended to purchase and replace all standard wear parts since the repair is a significant effort and it is best to replace everything at the same time. Upon review of all the information presented and the immediate need for the repair John motion to approve the equipment price quote and Joe seconded, the purchase was passed unanimously.

Meeting Adjourned: 12:27pm