

**Special Meeting Minutes of Board Meeting
Covelo Community Services District
April 1, 2024 3:30pm**

Purpose: To provide oversight and set policy as applicable to the proper functioning of the District.

Convene: 3:33

***Roll Call:** Board – Paul Filler, Joe Gauder, John Marshal, Sherie Leel; Staff – Dane Downing, Greg Lohne; Public – Lew Chichester

***Approval of Special Meeting Agenda for April 1, 2024** – Joe motioned & Sherie seconded, agenda was passed unanimously.

Public Comment – Non-Agenda Items: None.

Content:

***Discuss & Vote: Hiring Plan & Procedure – Chief Plant Operator** – Current CPO resigned and discussions involved how best to find a new CPO. Staff are looking at a few options which were initiated last week. If no results arise from the preliminary leads discussion will begin with Water Talent's services as was done in the past. This item will be reviewed at the May 8th regular meeting.

***Discuss Update: Expanding CCSD Sphere of Influence & Capabilities** – Expanding CSD latent powers requires \$2500 to \$10,000 to process the required application with LAFCo and approximately a year's worth of time. The immediate need to proceed to incorporate the Lighting District may be put on pause as another agency can likely enter an MOU with CalTrans in the immediate future. CCSD can now take the time to assess the best path forward to expanding services without the need to rush towards an MOU with CalTrans.

Meeting Adjourned: 4:42pm