

**Minutes of Board Meeting
Covelo Community Services District
September 11, 2024**

Purpose: To provide oversight and set policy as applicable to the proper functioning of the District.

Convene: 6:03pm

***Roll Call:** Board – Paul Filler, Joe Gauder, Sherrie Lee, John Marshall; Staff – Dane Downing, Greg Lohne; Public – Crispin Littlehales

***Approval of Agenda for September 11, 2024** – “Closed Session...” moved to last item on the agenda. Joe motioned & Sherrie seconded to approve the amended agenda, it passed unanimously.

Consent Agenda: Approval of August 2024 Financial Reports, District Manager Report, Plant Operator Report, and Minutes for August 14, 2024. Joe motioned & Sherrie seconded to approve the consent agenda; it passed unanimously.

Public Comment – Non-Agenda Items: CCSD needs to borrow a trencher for a small project at the plant.

Correspondence: Received President Special Acknowledgement Award from SDRMA for no “paid” claim for Workers’ Comp. Mendocino County Building Admin received expenditures and building inspection report for property transfer. New Well Permit was reviewed and discussed as the location was changed, site visit will be scheduled next week; RVCWD cleared the office desk, it will be moved this week so the Cemetery district can bring their files to the office.

Content:

***Grant Updates**

- **DWR Grant – Unallocated Funds Expenditures** – Change order for ground mount solar array executed, PG&E permit was updated and signed to include extra 9.8kw array; team plans to install by the end of the year.
- **EPA – WaterTA Grant – Moonshot Missions – Outreach & Partnership** –Lionel @ Moonshot Missions confirmed that EPA has received our TA request for the Lift Station replacement.
- **FEMA/CalOES Emergency Assistance – Awaiting Payment** – No updates, will follow up on reimbursement status.
- **Waterboards Technical Assistance Grant 2024 – Application Received** – No updates.
- **USDA Fire Hydrant Project** – Lew forward email stating a new USDA rep in Santa Rosa has been request for a meeting with Lew
- **State and Local Cybersecurity Grant Program (SLCGP)** – The grant is due on September 27; application is complicated and most applicable to large utilities. Other options will be sought for new computer funding.

Closed Session: Labor Negotiations – Plant Operator & Chief Plant Operator Contract – Began: 7:11; CPO Contract options discussed, no action; PO Contract reviewed, no action. Bookkeeper compensation authorized for covering PO activities. Complete: 7:39.

Next Month’s Meeting: October 16, 2024, 6pm.

Meeting Adjourned: 7:39 pm