

**Special Meeting Minutes of Board Meeting  
Covelo Community Services District  
September 10, 2025 7:00pm**

**Purpose:** To provide oversight and set policy as applicable to the proper functioning of the District.

**Convene:** 7:45pm

**\*Roll Call:** Board – Joe Gauder, Sherrie Lee, John Marshall; Staff – Dane Downing

**\*Approval of Special Meeting Agenda for September 10, 2025** – Joe motioned & John seconded to approve the agenda, agenda was passed unanimously.

**Public Comment – Non-Agenda Items:** None.

**Content:** **\*Discuss & Vote: USDA Loan – Principle & Interest Payment – Recommend Transfer of \$24,347.63 from Maintenance Reserve Account to USDA Payment Account** – Due to the prevalence of ratepayers' non-payment and subsequent delinquent accounts, there are insufficient funds in the General Checking account to cover the USDA loan payment. Staff recommends borrowing the funds from Maintenance Reserve Account until the Teeter Plan payment arrives in December to reimburse. Joe motioned & Sherrie seconded to approve the transfer of \$24,347.63 from Maintenance Reserve account to USDA Payment account, it passed unanimously.

**Meeting Adjourned:** 7:46pm